

Development Committee Minutes August 25, 2025, 7:00pm - 8:00pm Zoom Meeting

## Members Present:

Debb Dunn, Committee Chair Wendy Novak Kurt Doan Anthony Fox

## Members Not Present:

Ex-Officio: Chair Lee Blinder

## Staff Present:

Jeremy Browning, Director Taylor Harer, Special Assistant

- I. Committee Chair Dunn called the meeting to order at 7:02pm.
- II. Committee Chair Dunn acknowledged housekeeping and meeting guidelines.
- III. Roll call was conducted by Committee Chair Dunn.
- IV. Approval of the Agenda: There were no additions to the agenda. Commissioner Fox made a motion to approve the agenda. Commissioner Novak seconded and the agenda was approved with all in favor.
- V. Approval of 7.23.2024 Minutes: Commissioner Fox made a motion to approve the minutes as presented. Commissioner Novak seconded and the minutes were approved with all in favor.
- VI. Discussion: Nonprofit Sponsor/Affiliated Foundation Next Steps Director Browning presented models and successes from established affiliated foundations within other departments. A draft of a shorter, high-level version focusing on governance and purpose will be created.

VII. Discussion: Funders and Funding Needs - There was a discussion about the updated list of sponsor names included on the potential funder list. Commissioner Novak will review the document and make improvements. A draft of the updated document will be shared with the rest of the Committee once completed.

VIII. Adjournment: The meeting was adjourned by Chair Dunn at 7:45pm.

Minutes submitted by: Taylor Harer, Special Assistant.