



GOVERNOR'S COORDINATING OFFICES

Community Initiatives · Service & Volunteerism · Deaf & Hard of Hearing
Crime Prevention, Youth, & Victim Services · Small, Minority, & Women Business Affairs
Grants · Volunteer Maryland

Maryland Commission on LGBTQ Affairs Meeting Minutes

September 19, 2022

6:00pm-8:00pm

Zoom Meeting

Commissioners Present:

Joe Toolan, Chair
Joseph Clapsaddle, Vice Chair
Sarcia Adkins
Lee Blinder
Joan Bryan
Mickey Dhir
Kurt Doan

Debb Dunn
Anthony Fox
Jabari Lyles
Stephen Martin
Margo Quinlan
Mark Ridderhoff
Rowan Willis-Powell

Commissioners Absent:

Nicholas Augustine

Staff Present:

Steve McAdams, Executive Director - Governor's Office of Community Initiatives
Maureen Regan, Director of Communications - Governor's Coordinating Offices
Jeremy Browning, Administrative Director - MD Commission on LGBTQ Affairs

Guests Present:

Delegate Lily Qi

I. Meeting was called to Order by Chair at 6:01pm. Housekeeping items were read by the Chair.

II. Roll Call was made by the Chair and Commissioners were asked to share their pronouns and affiliations.

III. Maureen Regan, Director of Communications in the Governor's Coordinating Offices, gave an overview on how to best structure communications in alignment with the Commission and the Governor's Office needs.

IV.. July 11, 2022 Meeting Minutes: Commissioner Dunn made the motion to approve the Zoom recording as minutes and was seconded by Commissioner Martin. Motion carried with all in favor.

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V. March 14, 2022 Meeting Minutes: Commissioner Willis-Powell made the motion to approve the written minutes and was seconded by Vice Chair Clapsaddle. Motion carried with all in favor.

VI. Remarks were made by Commission Chair, Joe Toolan.

VII. Remarks were made by Administrative Director, Jeremy Browning.

VIII. Old Business:

- a. Mission and Vision: Commissioner Quinlan made the motion for a committee to work on mission and vision and was seconded by Vice Chair Clapsaddle. Motion carried with all in favor.
- b. Assessing the needs of LGBTQIA+ Marylanders: Robust discussion about community needs assessments and LGBTQ-inclusive data from around the state.
- c. LGBTQ Commission Name and statute edits: Vice Chair Clapsaddle made the motion for a committee to work on Commission name and legislation edits and was seconded by Commissioner Fox. Motion carried with an abstention from Commissioner Blinder.

IX. New Business:

- a. 2023 Meeting Dates: Commissioner Dunn motioned to approve the amended 2023 meeting dates below and was seconded by Commissioner Bryan. Motion carried with all in favor.
 - i. January 9, 2023
 - ii. March 13, 2023
 - iii. May 8, 2023
 - iv. July 10, 2023
 - v. September 11, 2023
 - vi. November 13, 2023
- b. Recording of Meeting Minutes: Commissioner Fox motioned to approve the recording of meeting minutes below and was seconded by Commissioner Bryan. Motion carried with all in favor.
 - i. The official meeting minutes of Maryland Commission on LGBTQ Affairs meetings shall be in written form
 - ii. Video recordings shall be posted following meetings
- c. Meeting Guidelines: Commissioner Quinlan motioned to approve the amended meeting guidelines below and was seconded by Commissioner Bryan. Motion carried with all in favor.
 - i. Purpose is to create a safe, positive, and inclusive environment for the Commission, participants, staff, and the public. Creating a safe space for a diversity of contributors, thoughts, and ideas.
 1. Assume positive intent on the part of the Commissioners, moderators, participants, and staff; own your impact
 2. Do not use transphobic, homophobic, biphobic, misogynist, xenophobic, racist, anti-Black, ableist, ageist, or foul language
 3. Misgendering, name-calling and insults will not be allowed
 4. Listen actively: allowing others to complete their thoughts, listening to listen, and not listening to respond
 5. Default to "both/and" thinking instead of "either/or" thinking

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- d. Committee Structure: Vice Chair Clapsaddle motioned to approve the committee structure below and was seconded by Commissioner Dunn. Motion carried with abstentions from Commissioners Blinder, Quinlan, and Bryan.
 - i. Standing Committees:
 - 1. Budget and Finance
 - 2. Policy
 - ii. Advisory Committees:
 - 1. Youth & Education
 - 2. Health
 - iii. Special Committees:
 - 1. Strategic Planning
- e. The Administrative Director presented two new initiatives with the commission, including a Public Resource Directory and;
- f. Statewide Community Calendar
- g. Draft By-Laws: Commissioners were presented with draft By-Laws and asked to provide feedback by Friday, September 30, 2022 and an updated draft will be provided 30 days prior to the November 7th meeting.
- h. Flag and Book Bans: Discussion about how the commission can respond to this issue and other issues in the community. It was suggested that the commission could recommend best practices or make policy recommendations in response. Steve McAdams noted that the Commission can debate in an open meeting and vote on how to respond. More information from GOCL is needed to understand how the commission can respond.

X. Upcoming Events were reviewed and a discussion ensued about information sharing and how the Commission shows up at events. The Administrative Director will work internally to create a one-pager with the website link and QR code.

XI. Open Forum for Comments: Commissioner Dunn and Commissioner Blinder made remarks.

XII. Closing remarks were made by the Chair.

XIII. A motion to adjourn the meeting was made and seconded. Motion carried with all in favor. Meeting adjourned at 8:07pm.

Respectfully Submitted by: Jeremy Browning, Administrative Director

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